

Archival Storage of Digital Records

As stated in the overall digital preservation policy, the Archives will ensure that historical records acquired as part of the archives of the state of Georgia remain available over time. To accomplish this in a digital environment, the Archives must implement technology neutral policies and procedures wherever possible.

Policy

The Georgia Archives will employ the use of technology-neutral¹ specifications that will ensure the greatest flexibility in maintenance and retrieval of records and management of costs over time. Non-standard record formats that may be accepted for transfer outside of existing acceptable format policies will be converted at the time of transfer to a standard format.

¹ Technology-neutral specifications are not predicated on any individual technology. The Digital Archives storage solution will combine various technologies and vendor solutions to manage costs over time.